

Panel	Study	Date	Status	Action	Date for Future Action	
Economy & Growth	Forward Programme		Below are a list of reports to be presented at future Panel meetings:			
	October 2017		Business Rates – Discretionary Revaluation Relief Policy	J Taylor – Head of Customer Services	05/10/17	
			Local Plan Update and Infrastructure Planning Update	C Kerr – Planning Service Manager (Policy)	"	
			Car Parking Strategy Task and Finish Group – Vision	N Sloper – Head of Operations	"	
			Godmanchester Neighbourhood Plan Examination Outcome and Progression to Referendum	J Campbell – Senior Planning Policy Officer	"	
			Memoranda of Understanding with the Local Enterprise Partnership	A Moffat – Head of Development	"	
		November 2017		Growth and Infrastructure Group Terms of Reference	C Kerr – Planning Service Manager (Policy)	02/11/17
		December 2017		Local Plan Update and Infrastructure Planning	C Kerr – Planning Service Manager (Policy)	06/12/17
				Local Plan: Proposed Submission consultation	C Kerr – Planning Service Manager (Policy)	"
				Representatives on External Organisations	A Green – Democratic Services Officer (Scrutiny)	"
	February 2018		Car Parking Strategy Task and Finish Group – Strategy	N Sloper – Head of Operations	08/02/18	

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	March 2018		Local Plan Update and Infrastructure Planning Endorsement of the Local Plan	C Kerr – Planning Service Manager (Policy) C Kerr – Planning Service Manager (Policy)	" 08/03/18
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Economy & Growth	Strategic Review of Car Parking	03/11/16	Following Cabinet's agreement to set up a Strategic Task and Finish Group, the Panel discussed the Strategic Review of Car Parking. The Panel appointed Councillors D B Dew, R Fuller, I D Gardener and T D Sanderson to the group.	It was agreed that the Task and Finish Group will not be led by Overview and Scrutiny; however the Panel will be responsible for the scrutiny of the Task and Finish Group's work.	05/10/17
		06/04/17	A project overview and scoping document was presented to the Overview and Scrutiny Panel.		
		30/05/17	A meeting of the Task and Finish Group was held. Members agreed the future meeting dates, discussed the reporting dates, carried out a stakeholder analysis and discussed in what form public participation should take. In addition the Group reviewed the scoping document.		
		08/08/17	A second meeting of the Task and Finish Group was held.		

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Economy & Growth	Local Plan To 2036	06/10/16	Members agreed to keep the Local Plan to 2036 on the work programme. A task and finish group has not be established however the Panel have agreed that the Chairman should become the Panel expert on the topic.	The Panel is to receive a Local Plan and Infrastructure Planning update.	05/10/17
		15/06/17	The Panel received and discussed the Huntingdonshire Local Plan to 2036.		
Economy & Growth	Devolution	06/10/16	Members agreed to keep Devolution on the work programme however before appointing a Panel expert, Members would like to invite the relevant Executive Councillor responsible to a future Panel meeting to update the Panel on what work has been done so far.	The Panel agreed to invite the Executive Leader to update Members after the election of the Combined Authority Mayor.	
		03/11/16	The Panel received an update on Devolution from the Executive Leader.		
Economy & Growth	Reports Due and Regular Items	Annual	Below are a list of reports to be presented at future Panel meetings:	Next report is due at the Panel meeting in December 2017.	07/12/17
	Representatives on External Organisations		Selected Members represent the Council on various External Organisations. The Panel received updates at its meetings in November 2016 and February 2017.		

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	Marketing Strategy Work Programme	Annual	The Panel have requested annual updates on the work programme.	Report was presented in July 2016 and the next one is due at the Panel meeting in September.	07/09/17
Communities & Environment	Forward Programme October (3rd) 2017		Below are a list of reports to be presented at future Panel meetings:		
			North West Anglia NHS Foundation Trust	Stephen Graves – Chief Executive, North West Anglia NHS Foundation Trust	03/10/17
			Children and Adolescent Mental Health Service (CAMHS)	CCG	"
			Sustainability Transformation Programme	Aidan Fallon – CCG	"
			Homelessness Strategy	J Taylor – Head of Customer Services	"
	Annual Review of Green Space and Play Provision	N Sloper – Head of Operations	"		
	October (31st) 2017		Luminus Update	Luminus	31/10/17
		Grounds Maintenance Update	N Sloper – Head of Operations	"	
		Taxi and Hackney Carriage Policies	C Allison – Licensing Manager	"	

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	December 2017		Corporate Enforcement Policy	C Stopford – Head of Community	05/12/17
			Representatives on External Organisations	A Green – Democratic Services Officer (Scrutiny)	"
	January 2018		Community Resilience Plan Update	Councillor Mrs A Dickinson, Executive Councillor for Community Resilience, Well-Being and Regulatory Services	09/01/18
	February 2018		Twelve Month Review of Bearscroft Farm Local Lettings Plan	J Collen – Housing Needs and Resource Manager	06/02/18
Communities & Environment	Future of Hinchingsbrooke Country Park, Paxton Pits, Godmanchester Nursery and Public Rights of Way	01/11/16	The Panel received an exempt report on the contractual arrangements and potential improvement programme of Hinchingsbrooke Country Park. The Cabinet received the same report but including the Panel's comments at its meeting in November 2016.	The Cabinet made a decision on the report. The decision remains confidential whilst negotiations are taking place.	
		07/03/17	Cambridgeshire County Council's Highways Maintenance Manager, Mr Jonathan Clarke, was in attendance to update Members on the maintenance of Huntingdonshire's Public Rights of Way.	A report on Hinchingsbrooke Country Park is expected at the Panel meeting in April 2018.	03/04/18
				A report on Paxton Pits is expected at the Panel meeting in April 2018.	03/04/18
				A report on Godmanchester Nursery is expected at the Panel meeting in June 2018.	June 2018

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Communities & Environment	Community Resilience Plan including relationships with Parish and Town Councils and the County Council	04/07/17	The Executive Councillor for Community Resilience and Well-Being gave Members an update on the Community Resilience Plan and encouraging Members to become ambassadors for the Council.	The Portfolio Holder has agreed to attend the Panel meeting in January to update Members on the work carried out.	09/01/18
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Communities & Environment	Reports Due and Regular Items				
	Representatives on External Organisations	Annual	Selected Members represent the Council on various External Organisations. The Panel received updates at its meetings in November 2016 and March 2017.	Next report is due at the Panel meeting in December 2017.	05/12/17
	Huntingdonshire Community Safety Partnership	04/10/16	Annual review of the work of the Partnership. The 2016/17 report is scheduled to be presented to the Panel in June 2018.	A six month update report is due at a future meeting of the Panel.	June 2018
	Corporate Enforcement Policy including Graffiti/Fly Tipping Policy	06/12/16		The Panel are to consider a report at its meeting in December.	06/12/17

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	Cambridgeshire and Peterborough Clinical Commissioning Group	04/07/17	Members received an update on the Urgent and Emergency Care Vanguard Programme.	The Sustainability and Transformation Programme (STP) is to be presented to a future meeting of the Panel.	05/09/17
	Redesign of Mental Health Services	07/07/15	The Panel received an update report on the Children and Adolescent Mental Health Service (CAMHS).	The Panel requested an update at a future meeting.	05/09/17

Performance & Customers	Forward Programme				
	October 2017		Site Disposal B (Exempt Report)	C Luscombe	04/10/17
	November 2017		Integrated Performance Report – Quarter 2	D Buckridge – Policy, Performance and Transformation Manager (Scrutiny)	01/11/17
			Treasury Management 6 Month Review	A Forth – Finance Manager	"
			Commercial Investment Strategy: Business Plan Phase 1 Review	C Mason – Head of Resources	"
			Assets Disposals (Exempt Report)	C Mason – Head of Resources	"
	December 2017		Representatives on External Organisations	A Green – Democratic Services Officer (Scrutiny)	06/12/17
	January (10th)		Review of Fees and Charges	A Forth – Finance Manager	"
		Business Case for CCTV Commercialisation	C Stopford – Head of Community	10/01/18	

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	2018 January (31st) 2018		(Exempt Report) Draft Revenue Budget 2018/19 and Medium Term Financial Strategy 2019/20 to 2022/23 Integrated Performance Report 2017/18 – Quarter 3 Final Revenue Budget 2018/19 and Medium Term Financial Strategy 2019/20 to 2022/23 Treasury Management Strategy 2018/19 Corporate Risk Register	C Mason – Head of Resources D Buckridge – Policy, Performance and Transformation Manager (Scrutiny) C Mason – Head of Resources A Forth – Finance Manager D Harwood – Audit and Risk Manager	" 31/01/18 " " "
Performance & Customers	One Leisure Value For Money	05/07/17	The Panel agreed to create the Task and Finish Group. The following are Members of the Group: Councillors R C Carter, D B Dew, Mrs L A Duffy, M Francis, Mrs D C Reynolds and R J West.	A scoping document has been drafted. Meeting dates are yet to be decided.	
Performance & Customers	Cambridgeshire County Council Budget Scrutiny	05/12/16	Representatives from Cambridgeshire County Council were in attendance to present the County Council's Budget for 2017-22 and answer Members' questions.	Democratic Services Officer (Scrutiny) drafted a response to the budget proposals based on the points raised by Members at the budget scrutiny. The response to the budget proposals has been approved by the Chairman and was sent to Cambridgeshire County Council in December 2016.	

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Performance & Customers	Social Value In Procurement	01/02/17	The Chairman informed the Panel that there will be a task and finish group investigating social value in procurement.	Officers are working on a scoping document.	
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